

Dear Summer Program Applicant and Parent/Guardian,

We are excited to again be offering the Transition Club again summer 2021, for youth with disabilities, in two different sessions. A number of significant changes have been made to the programs, so read carefully.

You must choose **EITHER** session 1 or session 2, by circling your choice at the top of the application page. You will not be allowed to enroll in both. Not specifying your choice will delay your application until we can contact you. This delay could cost you a place in the summer program session you want.

We hope to receive your application soon. We are now enrolling students year round, so there is no need to delay reserving your students place. Please mail, email, drop-off or fax to the number below. Feel free to call or email me with further questions. We will be accepting only 16 students in each session. **We fill up fast and slots will be filled on a FIRST COME, FIRST SERVE BASIS.** Participants can attend the Transition Club only once, so if they have attended the program in past summers, they will not be allowed to enroll.

### Summer Transition Club

The Transition Club is for students ages 14-21. This program will focus on aspects of employment. Students will learn about social skills, dressing for success, and transportation on the bus or Trax to access community resources. Students will also learn how to write a resume, fill out a job application, interview, and how to be an effective self-advocate in an interactive and fun learning environment.

Session 1 dates: Starts June 21<sup>st</sup> and then is every day Monday thru Thursday until July 15<sup>th</sup>. Day Camp is July 16<sup>th</sup>.

Session 2 dates: Starts July 19<sup>th</sup> and then is every day Monday thru Thursday until August 12<sup>th</sup>. Day Camp is August 13<sup>th</sup>.

We have received a grant through the Utah State Office of Rehabilitation, making this program **FREE**. USOR requires that we collect Social Security numbers from all students accepted into this **FREE** program. Parents/guardians will be required to provide this information before the beginning of the program.

A teacher can sign and verify that your student qualifies for the program. I am sorry for any inconvenience this has/will cause you. No application will be accepted without this information. For applications that a teacher has not signed, one of the following is an acceptable alternative documentation:

1. Copy or verification of SSI/SSDI award.
2. Medical record or letter from medical or counseling professional.
3. Case note documenting counselor observation, review of school records, or statements from education staff.
4. Referral form from pre-employment services with the identification of a student's disability, signed by school staff and parent/guardian if the student is under the age of majority (18) in a State.
5. Copy of an individualized education program (IEP) document, SSA beneficiary award letter, school psychological assessment, documentation of a diagnosis or disability determination or documentation relating to 504 accommodations.

Kathy Self     [kself@uilc.org](mailto:kself@uilc.org)  
Youth Transition Coordinator  
(801) 466-5565 Ext. 211 Fax (801)466-2363

Utah Independent Living Center  
3445 South Main Street  
South Salt Lake, UT 84115

**Below are some questions to help staff members better serve your student. Information provided will be used to help us plan and organize classes.**

**Your student must be able to feed and bathroom themselves. You are responsible for transportation to and from the Center for your student.**

1. Special Dietary Needs: No \_\_\_\_ Yes \_\_\_\_ If yes, please explain\_\_\_\_\_

2. Please explain your students disability, include whether or not your student uses a mobility device.  
\_\_\_\_\_

3. Has your student been in the Summer Transition Club before? Yes\_\_\_ No\_\_\_ If yes, What year?\_\_\_\_\_

4. What are your student's UTA skills? Can ride alone \_\_\_\_\_ Needs help \_\_\_\_\_  
Do you want UTA training for your student before summer?\_\_\_\_\_

5. Can your student follow simple directions? Yes\_\_\_ No\_\_\_ Please explain\_\_\_\_\_

6. How does your student handle unfamiliar situations? Please explain\_\_\_\_\_

7. Given the opportunity will your student wander/leave the group?\_\_\_\_\_

8. Are there behavior characteristics that staff should be aware of? Examples include but are not limited to: defiance, violence, etc. \_\_\_\_\_

9. What strengths/skills does your student possess?\_\_\_\_\_

10. What would you like to see your student achieve from these classes?\_\_\_\_\_

Other comments, concerns or accommodations your student will need to participate:\_\_\_\_\_

**Participants will be supervised on 1:10 staff to student ratio.  
Please remember this as you are considering enrolling your student.**

**2021 Utah Independent Living Center  
Summer Program Transition Club  
Permission Form**

I hereby give permission for \_\_\_\_\_ to participate in the Utah Independent Living Center's Summer Program/Transition Club. With this fully signed permission slip, I hereby release and discharge the Utah Independent Living Center and its employees from all liability, claims and /or demands for property damage and personal injury, which may arise from an accident, viruses or injury while attending activities for the summer program, or being transported to and from these activities.

\_\_\_\_\_ Agree                      \_\_\_\_\_ Disagree

I agree to authorize the Utah Independent Living Center to take and utilize photographs, videos, or other audio-visual materials for its own use. These materials will be used for public awareness, public relations and fundraising. I also understand that I will not be compensated monetarily or otherwise for use by the UILC.

\_\_\_\_\_ Agree                      \_\_\_\_\_ Disagree

I agree to authorize the Utah Independent Living Center to take and utilize photographs, videos, or other audio-visual materials for creation of a Summer DVD that will be available to participants at the end of the program.

\_\_\_\_\_ Agree                      \_\_\_\_\_ Disagree

Parent/ Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

Please print your name \_\_\_\_\_

In case of an emergency I can be contacted at the following number \_\_\_\_\_

**Return application as soon as possible** to the Utah Independent Living Center

**Mail**—Attn: Kathy Self, 3445 So. Main Street, SLC, Utah 84115-4453

**Email**—kself@uilc.org

(801) 466-5565 Ext. 211 **Fax**— (801) 466-2363

**UTAH INDEPENDENT  
LIVING CENTER, INC.**  
3445 South Main Street  
Salt Lake City, UT 84115-4418  
V/TTY (801) 466-5565  
FAX (801) 466-2363  
(800) 355-2195  
uilc@xmission.com  
www.uilc.org



### Release of Information Exchange

#### Fill out only if attending Transition and Empowerment Academy

The purpose of this release of information is to facilitate transition services being provided to my student by the Utah Independent Living Center (UILC). The UILC is a non-profit agency that provides independent living skill transition services to individuals with disabilities. Care will be taken by agencies involved to release only that information which is required for effective and efficient implementation of services. Confidential information to be included in this interagency information exchange agreement will include: name, birthdate, and basic demographics. Information will be used to determine eligibility and for administrative purposes required by Department of Workforce Services Rehabilitation and other funding sources. This release will not be used for detailed medical or as psychological information.

#### Agencies Share Access to Confidential Information

Department of Workforce Services Rehabilitation:  
Address: 1595 W. 500 S., SLC, UT 84104  
Contact Person: Aimee Langone, MEd, CRC, LVRC  
Phone: 801-887-9503

Utah State Board of Education School District:  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_

Utah Independent Living Center:  
Address: 3445 S Main St., Salt Lake City, UT 84115  
Contact Person: Kathy Self  
Phone: 801-466-5565

I understand that my student's records are protected under the State and Federal regulations as well as professional codes of ethics governing confidentiality and cannot be released or disclosed without my written consent, unless otherwise provided for in the State and Federal regulations.

I authorize the release and/or disclosure of information between the agencies listed above. I understand that this release is effective from the date below and while my child is enrolled in school. I understand I may revoke this consent at any time by sending written notification to the above listed agencies.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Current School Attending

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

ILP Target Date \_\_\_\_\_ Today's Date \_\_\_\_\_

### UTAH INDEPENDENT LIVING CENTER Summer 2021 Application

Please select one:  Session 1 (6/21-7/15) or  Session 2 (7/19-8/12)

Please Circle Correct Answer	First Name	Middle Name	Last Name	Date of Birth	Age					
	Address	County	City	State	Zip					
	Email	Phone/Cell Phone								
	Race:	White	Black/African American	Native American or Alaskan Native						
		Asian	Pacific Islander or Native Hawaiian	Unknown						
	Are you also Hispanic?	Yes	No	Gender:	Female	Male				
	Grade in School:	7	8	9	10	11	12	Post	School Name:	_____
	Are you a current Vocational Rehabilitation (VR) client?	Yes	No							
	If you are a current VR client, who is your VR counselor?	_____								
	Living Arrangement:	Dependent with family/friends	Group Home	Professional	Parents					
What is your disability?	_____									
What services do you need?	_____									
Are you registered to vote?	Yes	No	If not, would you like to register to vote?	Yes	No					
How did you hear about us?	_____			Are you a Veteran?	Yes	No				

I understand that assistance may be given by the Utah Independent Living Center for the purpose of assisting me to become independent. Although specific services or independence cannot be guaranteed by the Utah Independent Living Center or by myself, a reasonable amount of assistance will be given to me for that purpose if I am found eligible for services.

I understand information collected in this interview and in the subsequent development of my service record is necessary to establish eligibility for services and in the provision of services if I am found eligible. The Utah Independent Living Center will gather information from me personally or with my consent. Information from my service record will not be disclosed other than in the administration of my independent living program, unless my written approval has been obtained. I am aware of my rights concerning the release of information.

The Utah Independent Living Center makes no distinction in race, color, sex, age, gender identity, sexual orientation, creed, disability or national origin in the provision of services to individuals under the program. I understand that I may appeal discriminatory practices and that I have the right to appeal the decision of my service coordinator to his/her supervisor. My service coordinator will help me if problems of this nature arise. If additional assistance is needed, the Client Assistance Program (CAP) is available to act as an advisor and advocate. CAP can be reached by calling 1-800-662-9080.

#### Student Participation Statement

- Waiver Statement: I understand the purpose of a written Independent Living Plan, but at this time I am waiving participating in the plan development. I understand that I can request participating in an Independent Living Plan at any time.
- Participation Statement: I will participate in the development of an Independent Living Plan.

Consumer or Representative \_\_\_\_\_ Date: \_\_\_\_\_  
IL Service Coordinator \_\_\_\_\_ Date: \_\_\_\_\_

#### Student Eligibility – Transition and Empowerment Academy Does student have a (circle one) 50 or IEP

I verify that this student has a disability and is receiving services under IDEA or does/would qualify under 504.

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

## **Safety Measures for Attending Utah Independent Living Center Summer Program 2021**

The student's health and safety is the highest priority of the Utah Independent Living Center. We ask that if a student has any of the following symptoms, that the student is kept home until they are symptom free.

**Cough**

**Shortness of breath or difficulty breathing**

**Fever**

**Chills**

**Muscle pain**

**Headache**

**Sore throat**

**New loss of taste or smell**

### **The following safety precautions will be observed for as long as is necessary:**

Staff and students will be given new disposable masks daily. If a student would like to use an N95 mask, they will need to supply it themselves.

All students will have their temperature taken with a touchless thermometer before they are allowed to enter the building. Parents/guardians that provide transportation to their student(s) will be asked to wait until their student is allowed into the Skills Center before they drive away. If any student has a temperature above 100.4°F/38°C according to CDC guidelines they will be restricted from entry. If the student arrived on the UTA or TRAX independently, their parent/guardian will be called and they will be asked to independently return home or they can wait at an area outside the building until a parent/guardian can pick them up.

Parents/guardians must provide a phone number where they can be reached as well as an alternate emergency contact, in case the student becomes ill or injured while at the Center.

Once inside the building, students will have assigned seating. They will be given a bag with their name on it, containing crayons, scissors, pens, pencils etc. Students will be assigned tissue boxes and hand sanitizer for use at the Center, as well as any other supplies needed while attend the summer program. The supplies/bags are to remain at the Center.

### **Cleaning:**

The classroom, restrooms, kitchen, chairs and tables will be cleaned and sanitized before the students arrive in the morning and throughout the day as needed.

### **Students will meet the 6 foot distancing requirement by following these guidelines:**

Students will be seated at each end of tables with no more than 2 per table. All tables will be 6 feet away from any other table in any direction. Students will be encouraged to maintain the 6 foot distancing rule while at the Center.

### **Transportation:**

We will not use public transportation for the summer 2020 program. All transportation will be provided by the UILC Company owned buses. The bus normally accommodates 16 people. Students will be seated one per bench (with masked staff filling open seats.) Students will travel at alternating times so that there are 6 or less students

on the bus at a time. UTA bus passes will **not** be required for participation in the summer 2020 program. .  
Transportation to and from the Center will be up to the student and can be on public transportation.

**Cooking:**

All cooking will be in small groups of 6 or less students, and will include only one trip to an area grocery store.

**Food and Lunches:**

Lunches will **not** be required on Thursday, because of the cooking classes. If it is safe, there may be occasional opportunities to eat at a fast food restaurant. Lunches will be required Monday, Tuesday and Wednesday and may be kept in a communal refrigerator. Food for snacks and cooking classes will be provided by the Center and every effort will be made to keep food individualized. If your student has food allergies or special food requirements make sure to list them on the application.

**Other Outings will be scheduled as community opportunities become available, but could include:**

Deseret Industries Employment Center

Harmons

Vocational Rehabilitation

Job sites

Bowling

Fast food

Parks

**Handwashing/Covid-19 safety:**

Instruction will be given on the first day of class and will be reinforced throughout the program. An award system will be implemented on the first day and maintained throughout the summer. Tickets will be given out often throughout the day to keep the students interested and create peer reinforcement. The award system will include a weekly drawing for prizes that the students can earn.

**The following skills will be taught and students can earn tickets for them:**

Cleaning up after yourself = 2 tickets

Cough or sneeze into your elbow or a tissue = 5 tickets

Staying 6 feet away from another person = 3 tickets

Washing your hands for 20 seconds = 4 tickets

Applying hand sanitizer to your hands = 1 ticket

Wiping down your table = 1 ticket

Wearing your mask in the morning = 2 tickets

Wearing your mask in the afternoon = 2 tickets